

## NOTICE OF PUBLIC MEETING

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **5:00 p.m., Thursday, November 30, 2023, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

*Se notifica por el presente que en conformidad con la Sección 551 del Código de Gobierno de Texas, enmendado, la Junta de Comisionados del Distrito de Servicios de Emergencia Nro. 11 del Condado de Harris (la "Junta") se reunirá en sesión ordinaria abierta al público, **el jueves, 30 de noviembre de 2023 a las 5:00 p.m. en el Edificio Administrativo del Distrito, ubicado en 18334 Stuebner Airline Road, Spring, Texas 77379**, un lugar dentro del Distrito, asamblea en la que los temas y asuntos que se considerarán incluyen lo siguiente:*

*Theo đây xin thông báo, chiếu theo Bộ Luật Chính Quyền Texas, Mục 551, bản tu chính, Hội Đồng Ủy Viên ("Hội Đồng") của Cơ Quan Dịch Vụ Khẩn Cấp Số 11 Quận Harris ("Cơ Quan") sẽ họp trong phiên thường lệ và công khai, lúc **5:00 buổi tối Thứ nam, ngày 30 tháng Mười Một, 2023, tại Tòa Nhà Hành Chính của Cơ Quan, 18334 Stuebner Airline Road, Spring, Texas 77379**, một địa điểm nằm trong phạm vi Cơ Quan, và tại đó, chủ đề và các vấn đề sẽ được xem xét và thực hiện sẽ bao gồm như sau:*

*特此通知，根據 Texas 州政府法第 551 節（修訂版），Harris 縣緊急服務第 11 區（下稱「本區」）的管理委員會（下稱「委員會」）將召開例行會議，向公眾開放，時間為 **2023 年 11 月 30 日，星期，上午 5:00，在在本區行政大樓，18334 Stuebner Airline Road, Spring, Texas 77379**，其為本區內的一個地點，其議題以及需要考慮和採取行動的事項將包括以下內容*

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Presentation of Service and Meritorious Awards;
4. Approve the minutes of the October 24, 2023 regular meeting;
5. Engage auditor for preparation of Fiscal Year Ending ("FYE") December 31, 2023 audit;
6. Administration, Dispatch and Logistics Facilities Construction/Development Report, including:
  - a. consider final pay application and Certificate of Completion; and
  - b. transfer of Harris County Flood Control District stormwater quality permit and future inspection and maintenance, and take any necessary actions on same;
7. Chief Executive Officer's ("CEO") Report, including:
  - a. review compliance, communications, clinical matters and operations;
  - b. review and authorize repairs and maintenance to District stations, as necessary;
  - c. review District Employee Handbook and take any necessary actions on same;
  - d. review and approve Work for Hire Agreement with Spark Clean for janitorial services for District facilities;
  - e. review and approve Subscription Services Agreement with VLI Tech, Inc.; and
  - f. review and approve Medical Director Employment Agreement;

8. Chief Financial Officer Report, including:
  - a. approve payment of bills and issuance of checks;
  - b. review Investment Report;
  - c. discuss and approve 2024 employee benefits (January 1, 2024 – December 31, 2024);
  - d. discuss property, liability, workers' compensation and cyber liability insurance through Arthur J. Gallagher & Co. (expires December 31, 2023);
  - e. review and approve Chevron and Texaco Business Card Agreement for vehicle fuel; and
  - f. consider bundled rate patient billing structure and take any necessary actions on same;
9. Tax Assessor/Collector's Report;
10. Attorney's Report, including:
  - a. review recent Public Information Act requests and status of responses to same;
  - b. status of *Cypress Creek Emergency Medical Services vs. the District, et al*, and related legal matters and take any necessary actions on same; and
  - c. review release of District patient protected health information and related depositions, and take any necessary actions on same;
11. Authorize Commissioner attendance at SAFE-D Annual Conference;
12. District personnel matters, including CEO Employment Agreement annual salary and performance review and take necessary action in connection with same;
13. District real estate matters, including status of platting of District property;
14. **ELECTION AGENDA:**  
**ORDEN DEL DÍA REFERENTE A LA ELECCIÓN:**  
**LỊCH TRÌNH NGHỊ SỰ:**  
**選舉議程:**
  - a. Update on May 4, 2024 Commissioners Election matters, and take any necessary actions on same;  
*Actualización sobre los asuntos de la Elección de Comisionados del 4 de mayo de 2024, y tomar las medidas necesarias al respecto;*  
*Cập nhật các vấn đề có liên quan đến Cuộc Bầu Cử Xác Nhận và Ủy Viên Quản Trị ngày 4 tháng Năm, 2024, và có thể có bất kỳ hành động cần thiết cho việc này;*  
*2024年5月4日更新委員和合併選舉事宜; 并对同一法案付诸必要的行动;*
  - b. Discuss and take necessary action regarding method of conduct of May 4, 2024 General Election;  
*deliberar y tomar medidas sobre el método de realización del Elección General del 4 de mayo de 2024;*  
*thảo luận và thực hiện các thủ tục cần thiết liên quan đến phương thức tiến hành Cuộc Tổng Tuyển Cử tổ chức vào ngày 4 tháng Năm, 2024;*  
*就2024年5月4日普通選舉的舉行方式進行討論並採取必要行動;*
  - c. Notice of Appointment of Designated Agent; and  
*Aviso De Nombramiento De Agente Designado; y*  
*Thông Báo Bổ Nhiệm Đại Diện Được Chỉ Định; và*  
*指定代理人委任公告; 以及*
  - d. Notice of Deadline to File Applications for Place on Ballot;  
*Aviso de Fecha Límite Para Presentar la Solicitud de un Lugar en la Boleta;*  
*Thông Báo Hạn Chót Nộp Đơn Xin một Vị Trí trên Lá Phiếu;*  
*關於提交選票席位申請之截止日期的通知;*

15. Executive Session pursuant to Chapter 551, Texas Government Code, ("Open Meetings Act") to discuss District matters, as may be necessary; and
16. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act ("OMA") to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the OMA that authorizes the closed or Executive Session.

EXECUTED this 22<sup>nd</sup> day of November, 2023.

(DISTRICT SEAL)



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